



Tenant-Based Rental Voucher Program

Termination of Participation of Client

1. Permanent termination of housing assistance payments and program participation may occur under, but is not limited to, the following circumstances:
 - a. Failure of the participant to accurately report changes of income resulting in an overpayment to the landlord/owner, or the participant's intentional misrepresentation of the amount or source of income on the original application.
 - b. The participant or other member of the household engages in any drug-related or violent criminal activity.
 - c. The participant vacates a unit without giving proper notice to the landlord / owner and to the Housing Coordinator.
 - d. The participant is lawfully evicted from the unit.
 - e. The participant is convicted of a crime.
 - f. The participant's income changes and no longer meets eligibility requirements.
 - g. Federal funding lapses.
2. Temporary termination of housing assistance payments and program participation may occur under, but is not limited to, the following circumstances:
 - a. If the tenant does not find a suitable dwelling unit within thirty (30) days of eligibility or vacating a previously qualified unit under appropriate procedures.
 - b. The participant voluntarily withdraws from the Regional Housing Partnership, LLC program.
 - c. The participant is hospitalized or unable to live independently more than three (3) months.
3. If a participant is terminated from the program, written notice shall be sent to the participant. Participants may request an informal hearing upon termination.
4. Participants temporarily terminated from the program are eligible for reinstatement in the program through the normal application process. Applications of participants who have been temporarily terminated from the program will not be given priority over other applications.
5. The Housing Coordinator and Housing Counselor may deny an applicant admission to participate in the program, or may decline to enter into a rental assistance contract in the following cases:
 - a. If the applicant or participant has committed any fraud in connection with any housing assistance program.
 - b. If the applicant or participant has:
 - i. Failed to provide information and/or records necessary to the administration of the program, including information required for annual and interim recertification of eligibility,
 - ii. Failed to permit an inspection of the unit after receiving reasonable notice,
 - iii. Moved without notifying the Housing Coordinator and/or Housing Counselor before vacating the unit,
 - iv. Used the dwelling unit for purposes other than as a residence, and / or assigned the lease or transferred the unit,
 - v. Engaged in any drug-related or violent criminal activity.
6. Once the decision has been made to terminate assistance, RHP will provide the participant and the landlord / owner with a thirty (30) day notice of termination of payments.

Signature

Date

Signature

Date

Program Representative

Date